

4.2

Committee of the Whole Meeting

March 24, 2025

The meeting was called to order at 6:30pm by Chairperson Steve Newbold. Members present were Mayor Joe Behnken, Trustees Arlene Geppert, John Feder, Gary Kearns, Debby Politsch, Rich Fitzgerald and Steve Newbold. No visitors were present.

5. Water and Sewer

5.1 Pittsburg Tower and Tank quote to repair water tower. An inspection yielded a scope of work proposal of \$20,530. Of that were OSHA items totaling \$14,935 and critical deficiencies totaling \$5,595. As the Village had large-expenditure items ongoing, this project was put on hold. Debby proposed a follow-up on this matter. Gary and John are going to consult with an individual connected to the OSHA field office to get a written opinion as to this project.

5.2 Water meter type records. This topic revisited by Joe to convert meter readings from 1000 to 100-gallon increments. The number of replacement meters and the cost needs to be determined. Chris should be approached about having Bob and Matt do the assessment. A comparison of water usage on individual accounts following replacement meters is being sought.

6. Personnel

6.1 Salary and Wage Review 2025-26 Fiscal Year. Joe recommended a 4% - 5% increase effective May 1, 2025. As health insurance is likely to cost the Village an increase of 15% for employee coverage, it was decided on a 4% increase.

8. Cemetery

8.1 Mowing contract. A proposal for mowing the cemeteries was received by Countryside Lawn Services for \$715.66. The Board is agreeable and the item will be placed on the agenda for voting at the next meeting.

10. Improvements and Grants

10.1 T-Mobile Grant. Progressing to submit by March 31, 2025.

11. Public Safety

11.1 ESDA Coordinator. Discussed in Executive Session

12. Marina

12.1 Progress on demolition of RiverHouse progressing nicely.

13. Other Business

13.1 Recognition Sign for NACS. Waiting on how the school wants the sign to read.

13.2 Variance. Petition from Chris Talley to place a modular home on the Blue Grass Shack lot. The area is zoned Business. The Ordinances are subject to interpretation but the Committee feels that as long as it is not a mobile home, it would enhance the appearance along Spotsylvania; therefore it is permissible with a variance. A floor plan and picture of the home will be requested. It will be placed on the agenda for the next Board meeting.

14. Motion to Adjourn made by Gary and seconded by Rich. Motion carried with adjournment at 7:45pm.

Minutes submitted by Steve Newbold



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Date: April 3, 2025

Phone: (618) 604-3262

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Dear Nancy,

Per your request, the following are the figures based on the discussion of your requirements.
Prices are valid for 30 days.

**Upgrade from e-pay to E-pay with Clint
Portal**

\$1,000.00

Membership increases \$129.00 per year

Travel and training are billed separately.

If you have any questions or if I may be of any further assistance, please, do not hesitate to call.

Sincerely,

Kim McCarl

Kim McCarl
System Consultant
LOCIS

When approved please sign and return to our office via fax:

Name	
Title	
Date	

*Rates as of contract date.
All rates subject to change.
Appendix A*

Current Rate Structure

BILLING RATES

Effective January 1, 2024

SERVICES

Technical Support – Training – On-Site Implementation	\$100.00
Onsite or remote training, implementation, assistance or normal support of the use of the software.	Per Hour

IT/Network Administration	\$110.00
System Administration, set-up, support, and modification to existing network environment, support of network environment, support of network, administration for security/user levels, hardware additions. All services that involve network system integration including Anti-Virus/Spyware software/configuration or having to reconfigure any pre-existing software which prohibits LOCIS from operating correctly.	Per Hour

Accounting/Auditing Assistance	\$110.00
Provide assistance in audit preparation, bank reconciliation, balancing, generating and verifying financial statements, ledgers and appropriate corrections/adjustments. Providing the required assistance in designing (reorganizing or renumbering) the chart of accounts for detail analysis and board/audit review.	Per Hour

Consulting / System Design/Programming	\$175.00
Specific request for modification to existing program or data conversion from existing system to the LOCIS Modules. Programming and Import/Export to other 3 rd Party Application. The review of existing operations and the design and layout of future changes for both internal operation (Software) and external operation (Hardware / Networking). System Administration, set-up, support, and modification to existing network environment, support of network environment, support of network, administration for security/user levels, hardware additions. All services that involve network system integration.	Per Hour

Travel Time from Office	\$ 60.00
Travel time from the LOCIS / technician office to your site will be charged round trip.	Per Hour

* All rates listed above are Monday through Friday 8 to 5 excluding holidays. Any hours of work which are provided outside of normal business hours are billed at 125 percent of the normal rate of work.

